

**VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday August 2nd, 2016 at the Village Hall**

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Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Lanon, Councilor Larson, Councilor Colenda was absent Also present were Manager Rick Tafoya , Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda. Councilor Larson seconded. Motion carried 3-0

Approval of Consent Agenda

1. **Approval of July 26th Council Work Session Minutes**
2. **Approval of July 26th Regular Council Meeting Minutes**
3. **Approval of the Voting Delegates and Alternate for the Annual Business Meeting of the NMML**
4. **Approval of Actual Expenses for Lieutenant JD Harvey to Attend Training in Albuquerque**

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Lanon seconded.

Motion carried 3-0

Requests and Responses from the Audience (Limited to 3 minutes)-None

Announcements and Proclamations

Mayor Cottam introduced the village's newest employee Trini Brandy who will be working at the visitor center.

Reports:

a. Governing Body Report

Mayor Pro-tem Howe reported that there has been a contract for the road construction from 434 to Guadalupita and that the road work will start in September and they will work until the weather stops them. He also reported that there are at least 50 people in town for a reunion of the 20th Special Operations Squadron out at the memorial and will be touring around town.

b. Manager's Report

Manager Tafoya reported that he has been updating job descriptions with the assistants of Richard Dickerson, HR Consultant.

c. Staff Reports

Brad McCaslin, Police Chief, gave a report on the police department (see attached)
Amos, Public Works Director, gave a report of the public works departments (see attached)
Bret Wier, Finance Manager, gave an update on the finance department (see attached)

d. Committee Reports-None

Old Business-None

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3 **New Business**
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6 **A. Discussion/Approval to Enter into a Contract with Lesa D. Fraker, Medical**
7 **Director to Provide Medical Direction for the Village of Angel Fire 's Fire and**
8 **EMS**

9 Andy Bertges, Fire Chief explained that Village of Angel Fire's Fire and EMS
10 department is required to have a medical director to allow us to provide EMS services
11 for the Village and surrounding area. The medical director is responsible for all medical
12 procedures and protocols of the department. An RFQ was issued and Dr. Fraker was the
13 only one to respond. Mayor Pro-tem Howe made the motion to approve a contract with
14 Dr. Lesa Fraker to provide medical direction for the Village of Angel Fire's Fire and
15 EMS. Councilor Lanon seconded. With no further discussion the motion carried 3-0

16 **B. Discussion/Approval to Enter into a Contract With Taos County /Taos Emergency**
17 **Communications center to Provide Dispatch Services**

18 Andy Bertges, Fire Chief explained that the Village of Angel Fire requires a service to
19 provide emergency E911, non-emergency and after hours public works dispatch, 24hrs a
20 day and 7days a week. TECC was selected to provide this service after an RFQ was sent
21 out. Mayor Pro-tem Howe made the motion to approve a contract with Taos Emergency
22 Community Center to provide dispatch services to the Village of Angel Fire's police
23 ,public works ,fire and medical services . Councilor Larson seconded. With no further
24 discussion the motion carried 3-0.

25 **C. Discussion / Approval of a Contract with Moreno Valley Pest Control for the**
26 **Community Center**

27 Tracy Orr, Grants and Projects explained that Angel Fire Community Center is
28 requesting council approval of a pest control services contract with Moreno Valley Pest
29 Control for services from August 2016 until June 2017. Mayor Pro-tem Howe made the
30 motion to approve a contract with the Moreno Valley Pest Control for the Angel Fire
31 Community Center from August 2016 to June 2017. Councilor Larson seconded. With
32 no further discussion the motion carried 3-0

33 **D. Discussion / Approval of a Contract with Northern New Mexico Security for Alarm**
34 **Monitoring and Notification for the Community Center**

35 Tracy Orr, Grants and Projects explained that the Angel Fire Community Center is
36 requesting council approval of the alarm monitoring and notification contract with
37 Northern New Mexico Security for services from August 2, 2016 until August 1, 2019.
38 Mayor Pro-tem Howe made the motion to approve a contract with Northern New
39 Mexico Security for alarm monitoring and notification at the Angel Fire Community
40 Center for the period August 2, 2016 to August 1, 2019. Councilor Lanon seconded.
41 With no further discussion the motion carried 3-0.

42 **E. Discussion/ Approval of a NMDOT Contract for the Severance Tax Bond for**
43 **\$70,000**

44 Tracy Orr, Grants and Projects explained that the Village of Angel fire received a
45 \$70,000 allocation from Representative Nick Salazar through a Severance Tax Bond.
46 Initially DFA required us to have a fiscal agent for this project, however it has been
47 determined by DFA that the village does not need a fiscal agent for the project. The new
48 contract was mailed to us for signatures. Mayor Pro-tem Howe made the motion to
49 approve a NMDOT contract for a severance tax bond of \$70,000. Councilor Larson
50 seconded. With no further discussion the motion carried 3-0
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Before adjourning the meeting Mayor Cottam encouraged everyone to attend the GO Bond Forum on August 10th at the Community Center .

Adjournment

Mayor Cottam adjourned the meeting at 6:00 PM

Passed, Approved and Adopted on this 23rd day in August, 2016


Barbara Cottam, Mayor

ATTEST:


Terry Cordova, Village Clerk

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 08/02/2016
Page : 1
Agency : AFPD

Calls For Service Totals By Call Type

07/01/2016 to 07/31/2016

Call Type	Totals
10-44 Property Accident	1
10-89 Welfare Check	3
AOA Assist Other Agency	6
COWS OUT Cattle Out	4
FINGERPR Fingerprints	3
INFORMAT Informational	2
PRACC Private Property Accident	3
S13 Suspicious Vehicle	2
S22 Disturbance	5
S22D Domestic	2
S34 Criminal Damage	2
S35 Narcotics	1
S37 Suspicious Incident	1
S40 Alarm	4
S45 Shots Fired	2
S48 Animal Complaint	6
S52 Assault	1
S55 Open Door	1
S66 Lost / Found Property	3
S8 Lost / Missing Person	1
Grand Total for all calls	53

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 08/02/2016
Page : 1
Agency : AFD

Citation Totals By Violation

07/01/2016 to 07/31/2016

Violation		Total
12-10-6(B)	UNINSURED MOTOR VEHICLE	3
12-6-1.1	SPEEDING	6
12-6-12.3	Reckless Driving	1
12-6-12.4	CARELESS DRIVING	4
12-6-12.5	DRIVERS TO BE LICENSED	1
12-6-13.12	Child Restraint	1
12-6-6.1	Parking Prohibited in Specified Pla	1
5-2B-1(B)	BATTERY	1
5-2B-4(K)	DISORDERLY CONDUCT(harassment)	1
5-2C-4(C)(2)	SHOPLIFTING (Concealing, convert w/	2
	Grand Total	21

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 08/02/2016
Page : 1
Agency : AFPD

Arrest Totals By Violation

07/01/2016 TO 07/31/2016

Violation		Total
30-3-15	BATTERY AGAINST HOUSEHOLD MEMBER	1
30-31-23	POSSESSION OF CONTROLLED SUBSTANCE	1
30-31-25.1	POSSESSION OF DRUG PARAPHERNALIA	1
5-2B-1(B)	BATTERY	1
5-2B-4(K)	DISORDERLY CONDUCT(harassment)	1
5-2C-4(C)(1)	SHOPLIFTING (Poss, converting w/o...	1
5-2C-4(C)(2)	SHOPLIFTING (Concealing, convert w/o...	1
WANTED PERSON	WANTED PERSON	2
Grand Total		9

**Village
Of
Angel Fire
Public Works
August 2, 2016**

Public Works Building

- The Building has been emptied as much as needed for the repairs. Items have been stored in storage bins.
- Roof Insulation is approx.. 90% removed and expected to be completely removed by tomorrow. Wall insulation removal has also started and is about 50% completed.
- Fuel Tanks- an issue with the temporary power supply has stalled this process and will need to get an Electrical Engineer on site.
- Waiting on appraiser to evaluate vehicles in order to get the packer truck to an approved DOT inspector in Las Vegas. Need to get inspected and fixed prior to placing back in service.
- Expected Completion of building is 6-8 weeks.

Public Utilities

- The department has been experiencing several water leaks during the last month and has been working to fix this as soon as possible.
- We met with NMED in regards to the Clean Water State Revolving Fund. This is the Grant/Loan for the upgrade of the Wastewater System (Bar screen and Ultra Violet disinfection).

Solid Waste

- The Department has received the new Grapple Truck and has put it to use. This truck will be used as the primary truck and the existing truck will be utilized as a backup truck while this one is being serviced. Older truck will also be used to assist in the hauling when the list is getting long.
- The department has been picking up slash within the Village as calls come in. Grinding of the slash has also been accomplished as needed.

- The Department has been assisting with the removal of garbage from Public Works Building by providing and moving roll-off containers and other equipment needs.

Streets

- The street department has been working on several drainage bar-ditches as well as correcting several road slopes to prevent damage to properties.
- The department has been taking advantage moisture and blading gravel roads.
- We have ordered the Asphalt Zipper and expect delivery on August 3rd. We plan on using the Asphalt Zipper on chip seal roadways that have failed.

Village Council Meeting August 02, 2016

Finance Department Report

The Finance Department issued an unaudited year end Income Statement to the Council. Several items on the Income Statement were discussed including the fact that Village was over budget on revenue and under budget on expense for the year. The General Fund, Lodger's Tax Fund, Wastewater Fund, Solid Waste Fund and the Water Fund were discussed in greater detail. The Directors of the Village and the Village Manager were congratulated on their successful budget year.

VILLAGE OF ANGEL FIRE

Resolution 2016-35

A Resolution Correcting the Increasing Water/Sewer Availability Rates and Rescinding All Others

WHEREAS, the Village of Angel Fire ordinance (7-3-5-E.3. & 7-4-2-B.4) requires an annual rate adjustment to be effective each year on July 1 at a rate equal to the Consumer Price Index (CPI) report for the end of the previous calendar year, and;

WHEREAS, the CPI report published for December 2015 reports a 4.3% change for the 2015 calendar year for Water and Sewerage Maintenance, and;

WHEREAS, the purpose of this increase is to, as a minimum, maintain the current level of services available; provide better service, fulfill debt obligations and meet system growth requirements, and;

WHEREAS, the rates for Fiscal Year 2016-2017 as now hereby established as a Water Availability Fee of \$9.88 per month to be billed at a semiannual rate of \$59.28 and a Sewer Availability Fee of \$21.94 per month to be billed at a semiannual rate of \$131.64.

NOW, THEREFORE, BE IT RESOLVED by the Village of Angel Fire Council, on behalf of the Village of Angel Fire, New Mexico, hereby establishes the Water and Sewer Rates for Fiscal Year 2016-2017.

PASSED, ADOPTED AND APPROVED THIS 23rd day of August 2016



Barbara Cottam, Mayor

ATTEST:



Terry Cordova, Village Clerk

RESOLUTION NO. 2016-36

**A RESOLUTION GRANTING PRELIMINARY AND FINAL PLAT APPROVAL
TO THE HORSESHOE SUBDIVISION**


WHEREAS Stan Harrell is trying to market this property for the Village and a replat of the tracts into six (6) lots will make them more attractive to possible buyers; and

WHEREAS rights-of-way will be dedicated to improve the roadways by this subdivision plat; and

WHEREAS the Planning & Zoning Commission has reviewed this subdivision and sends a positive recommendation to Council;

NOW THEREFORE BE IT RESOLVED the Angel Fire Village Council hereby grants preliminary and final plat approval to the Horseshoe Subdivision.

PASSED, APPROVED AND ADOPTED by the Angel Fire Village Council on the 23rd day of August, 2016.



Mayor Barbara Cottam

Attest: 

Terry Condo, Village Clerk

County, Municipality/Tribal Government/Special District of

Village of Angel Fire

COUNTY OF Colfax

Resolution No. 2016-37

**A RESOLUTION
ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)**

- WHEREAS, the Village of Angel Fire recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and
- WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and
- WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and
- WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF ANGEL FIRE that:

1. The Village of Angel Fire has adopted the attached FY 2018-2022 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 2015-32.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of August 23, 2016.



Mayor

ATTEST:



Village Clerk

Infrastructure Capital Improvement Plan FY 2018-2022

Angel Fire Project Summary

ID	Year	Rank	Project Title	Category	Funded						Total Project Cost	Amount Not Yet Funded	Phases?
					to date	2018	2019	2020	2021	2022			
15919	2018	001	Village Water Tank Repair	Water Supply	0	1,688,750	0	0	0	0	1,688,750	1,688,750	Yes
32754	2018	002	Fire Station 3	Fire	0	3,000,000	0	0	0	0	3,000,000	3,000,000	Yes
23959	2018	003	Wastewater Plant Equipment	Wastewater	0	800,000	0	0	0	0	800,000	800,000	No
15927	2018	004	Water Rights Acquisition	Water Rights	0	3,000,000	0	0	0	0	3,000,000	3,000,000	Yes
15950	2018	005	Storm Drain Master Plan	Storm/Surface Water Control	0	1,130,000	0	0	0	0	1,130,000	1,130,000	Yes
10957	2018	006	Replace Rescue Vehicle	Public Safety Equipment/Bldgs	0	430,000	0	0	0	0	430,000	430,000	No
12964	2018	007	Street Improvements	Highways/Roads/Streets/Bridges	498,173	300,000	300,000	300,000	300,000	300,000	1,998,173	1,500,000	Yes
10442	2018	008	Plaza del Sol Event Center	Economic Development	0	65,000	5,500,000	550,000	0	0	6,115,000	6,115,000	No
15829	2018	010	Extend Sewer System	Wastewater	0	3,350,000	0	0	0	0	3,350,000	3,350,000	No
15057	2019	001	SCADA (Supervisory Control And Data Acquisition)	Water Supply	0	0	150,000	150,000	150,000	150,000	600,000	600,000	No
10958	2019	002	Replace Type 6 Wildland Truck	Fire	0	0	200,000	0	0	0	200,000	200,000	No
10995	2019	003	Regional Recycle Center Addition / Repair	Solid Waste	0	0	60,000	750,000	50,000	0	860,000	860,000	Yes
22114	2019	004	Water Re-Use Project	Wastewater	0	0	55,000	1,000,000	1,000,000	0	2,055,000	2,055,000	Yes
11369	2019	005	Public Safety Building / Plaza del Sol	Public Safety Equipment/Bldgs	0	0	4,000,000	0	0	0	4,000,000	4,000,000	No
32777	2019	006	Pumper Truck	Fire	0	0	0	0	0	0	0	0	No
31042	2019	007	Community Center Playground	Economic Development	0	0	0	7,000	60,000	10,000	77,000	77,000	Yes

Monday, August 22, 2016

Angel Fire/CIP 09001

Infrastructure Capital Improvement Plan FY 2018-2022

12928	2020	001	Replace Gym Floor	Convention Facilities	0	0	0	50,000	0	0	50,000	50,000	No						
32779	2020	002	Vactor Truck	Hiways/Roads/Streets/Bridges	0	0	300,000	0	0	300,000	300,000	300,000	No						
32785	2020	003	Street Sweeper	Hiways/Roads/Streets/Bridges	0	0	225,000	0	0	225,000	225,000	225,000	No						
31024	2021	001	Community Center/Senior Center Roof Reconstruction	Senior Facilities	0	0	0	220,000	0	220,000	220,000	220,000	No						
11342	2021	002	Completion of Sports Complex, Phase One	Economic Development	0	0	0	700,000	0	700,000	700,000	700,000	Yes						
Number of projects:					21														
Grand Totals				Funded to date:	498,173	Year 1:	13,763,750	Year 2:	10,265,000	Year 3:	3,332,000	Year 4:	2,480,000	Year 5:	460,000	Total Project Cost:	30,798,924	Total Not Yet Funded:	30,300,750

**VILLAGE OF ANGEL FIRE
RESOLUTION 2016-38**

**A RESOLUTION APPROVING BUDGET ADJUSTMENT REQUESTS
FOR THE FOURTH QUARTER OF THE 2016 FISCAL YEAR**

WHEREAS, the New Mexico Department of Finance and Administration requires that budget changes affecting the net revenues, expenses or intra-fund transfers of a department or fund be approved by the Council and

WHEREAS, the Village of Angel Fire has incurred several increases in budgeted revenues and expenses as well as unbudgeted intra-fund transfers in the fourth quarter of fiscal year 2016, and

WHEREAS, these changes in revenues and expense as well as unbudgeted intra-fund transfers must be reported as part of the fiscal year 2016 audit, and

WHEREAS, the purpose of these budget adjustment requests are to accurately reflect the revenues, expenditures and intra-fund transfers of the Village of Angel Fire.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Village of Angel Fire to approve the attached Budget Adjustment Request forms for the year end of fiscal year 2016:

PASSED, ADOPTED AND APPROVED THIS 23rd DAY OF AUGUST, 2016.


Barbara Cottam, MAYOR

ATTEST:


Terry Cordova, Village Clerk

**STATE OF NEW MEXICO
VILLAGE OF ANGEL FIRE
RESOLUTION NO. 2016-39**

ESTABLISHMENT

WHEREAS, the Governing Body for the Village of Angel Fire, State of New Mexico, has developed a budget for Fiscal Year 2016-2017: and

WHEREAS, it has been determined by the Finance Department that changing the name of the Wildland Fires Fund to the FD Services Fund and to change the name of the First National Bank of New Mexico account ending in 2805 from Wildland Fires to FD Services will allow for better management of the revenue received by these funds: and

WHEREAS, it is hereby certified that the contents in this resolution are true and correct to the best of our knowledge and that this resolution complies with the policies of the Village of Angel Fire.

NOW THEREFORE, BE IT HEREBY RESOLVED that the governing body of the Village of Angel Fire, State of New Mexico, hereby approves the changing the name of the Wildland Fires Fund to the FD Services Fund and to change the name of the First National Bank of New Mexico account ending in 2805 from Wildland Fires to FD Services and respectfully requests approval from the Local Government of the Department of Finance and Administration.

Resolved: In the Regular Council Session the **23rd** day of **August, 2016**.

Village of Angel Fire



Barbara Cottam, Mayor

ATTEST:


Terry Cordova, Village Clerk

RESOLUTION NO. 2016-40

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED
APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT
APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY

WHEREAS, the Village of Angel Fire (“Borrower”) is a qualified entity under the Drinking Water State Revolving Loan Act, Sections 6-21A-1 et seq., NMSA 1978 (“Act”), and the Village of Angel Fire (“Governing Body”) is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Borrower and the public; and

WHEREAS, the New Mexico Finance Authority (“Authority”) has instituted a program for financing of projects from the Drinking Water State Revolving Loan Fund created under the Act, and has developed an application procedure whereby the Governing Body may submit an application (“Application”) for financial assistance from the Authority for drinking water projects; and

WHEREAS, the Governing Body intends to undertake acquisition, construction and improvement of Coffey Two Well the (“Project”) for the benefit of the Borrower and its citizens (or members as applicable); and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
Village of Angel Fire :

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, be hereby ratified, approved, and confirmed.

Section 2. That the completed Application submitted to the Governing Body be hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority for its review and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled, and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 23 day of August, 2016.

GOVERNING BODY

By *Paulina Rotam*

Authorized Officer

(Seal)

ATTEST:

Jessy Condore
Authorized Officer