



VILLAGE OF ANGEL FIRE
LODGER'S LICENSE
APPLICATION

[ ] New Application [ ] Renewal [ ] Termination

A separate application is required for each rental location. This License must be renewed each calendar year no later than March 16th. Renewals and Terminations must be submitted prior to this date. There is no charge for the Lodger's License. This license is required by the Angel Fire Lodger's Tax Ordinance 1996-12. Please print for legibility. Only completed applications will be accepted.

Site Inspections are required at time of application. Please make appointment with Angel Fire Fire Department. 575-377-3347.

Name of Rental Property: \_\_\_\_\_

Physical Address of Rental Property: \_\_\_\_\_

Name of Existing Building (if applicable): \_\_\_\_\_ Unit # \_\_\_\_\_

Unit Size (# bedrooms): \_\_\_\_\_ Square Footage: \_\_\_\_\_

Owner of Record: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email: \_\_\_\_\_

Business Name as filed in State of NM for taxes: \_\_\_\_\_

CRS# \_\_\_\_\_ (REGISTRATIONS WILL NOT BE ISSUED WITHOUT THIS NUMBER. If you do not have an ID number yet, attach evidence of application for such.)

Federal Tax ID \_\_\_\_\_ (or) Social Security # \_\_\_\_\_

Angel Fire Business Registration # \_\_\_\_\_

Management Company or Local Contact with unit access: \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Fire Inspection approved: \_\_\_\_\_ By: \_\_\_\_\_

Date Business Registration Issued: \_\_\_\_\_ By: \_\_\_\_\_

Date Lodger's License Issued: \_\_\_\_\_ By: \_\_\_\_\_

## Short Term Rental Information

Many property owners in Angel Fire wish to rent out their condominium or home when they are not enjoying a stay in Angel Fire. This is becoming more common with the advent of internet booking websites to assist in promoting your property. Here are a few rules and regulations for Angel Fire property owners, when renting your unit.

If you rent your condominium or home on a long-term basis (longer than 30 nights or with an extended contract with a renter) not all regulations will apply.

If you are using your condominium or home in Angel Fire for short-term rentals (rentals shorter than 30 nights each stay), you are required to have a New Mexico Gross Receipts Tax number, a Village of Angel Fire Business Registration and a Village of Angel Fire Lodger's License. On each form, you must indicate that you are doing short-term rental of your condominium or home.

The Village of Angel Fire has regulations regarding occupancy limits, fire and emergency services apply when renting the unit.

For more about the New Mexico Gross Receipts Taxes, visit the State of New Mexico Tax and Revenue website..

For more about the Village of Angel Fire Business Registration, and the Angel Fire Lodger's License Application, see the Village of Angel Fire website at [www.AngelFireNM.gov](http://www.AngelFireNM.gov).

Anyone using their condominium or home for short-term rentals is required to collect the New Mexico Gross Receipts Tax for the Angel Fire area, which is 7.7708%; Angel Fire Lodger's Tax, which is 5% and the Angel Fire Sports & Recreation fee, which is 2.4%. These are to be collected on the gross rental charged for the unit to the person renting the unit and you must pass them on to the proper taxing authority (7.7708% to the State of New Mexico and 7.4% to the Village of Angel Fire).

You are required to report the taxes collected each month, by the 25<sup>th</sup> of the following month after the stay. If you did not have any rental stays, you must still report the \$0 earnings and taxes collected. Failure to report will result in a fine and/or forfeiture of the opportunity to rent the unit.

If you use an internet booking website or a management company, they may collect all or part of the taxes for you. You are responsible to ensure all taxes are collected and paid to the appropriate authorities.